



SUPERINTENDENT OF SCHOOLS  
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## PUBLIC SERVICE ANNOUNCEMENT

**FOR IMMEDIATE RELEASE: AUGUST 16, 2017**

(Release #2017/18 – 018)

Contact: Beth McLaughlin, Director of Community & School Affairs, 478-988-6390, ext. 0, [Beth.McLaughlin@hcbe.net](mailto:Beth.McLaughlin@hcbe.net)  
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### **HB224 School Transfer Option Based on Space Availability**

HOUSTON COUNTY, GA – The 2017 Georgia General Assembly approved House Bill 224 (HB 224), for military service members who live in base housing. HB 224 allows military families the option to request a school transfer for his/her child, *based on space availability*, if the family resides on base or in off-base military housing.

In accordance with the law, the Houston County School System created a process for parents to exercise a school transfer option and process to determine space availability. Information about HB 224 is posted to the system website, [www.hcbe.net](http://www.hcbe.net), to include implementation procedures, a list of schools with available classroom space as of Aug. 15, 2017, and an application to request a transfer.

As of the tenth day of school, 13 elementary schools had grade-specific openings: Centerville, Hilltop, Kings Chapel, Langston Road, Lindsey, Miller, Morningside, Northside, Parkwood, Pearl Stephens, Russell, Shirley Hills and Westside. Warner Robins Middle and Thomson Middle also have space available. **The openings are grade specific, as shown on page three. All high schools are at capacity.**

Houston County bases availability on 80 percent capacity in classrooms. The list of schools with classroom space available was finalized based on the tenth day of school enrollment, August 15, 2017. This allowed time for a more accurate enrollment number at each school based on new students and school withdrawals.

Parents who desire to request a school transfer may print a “2017-2018 Application to Request Public School Transfer” from the website or pick up a form from any school. Applications are accepted from July 1, 2017, through August 21, 2017. **Applications must be postmarked by August 21, 2017.**

Applications will be approved based on the order in which they are received. Families that request a transfer will be notified of approval or denial by August 28, 2017.

MORE

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After August 21, applications must be received within 10 school days of a military service member, who lives on- or off-base in military housing, enrolling or providing change of address documentation to Central Registration.

All students will begin the school year at their home-zoned school. Approved transfers will be effective by September 5, 2017, following notification. Parents who transfer their children under HB 224 are required by law to assume all costs and responsibilities related to the transportation of the student to and from school as long as the child remains at that school.

Applications for transfer must be mailed to the Assistant Superintendent for School Operations, Dr. Richard Rogers. The address is: Houston County Board of Education, P.O. Box 1850, Perry, Georgia, 31069. **Schools are not accepting these applications.**

Information regarding HB 224 is posted to the Board of Education website on the [School Zones webpage](#). The following is posted and provided below: list of schools with available classroom space, implementation procedures and an application to request a transfer through HB 224. For more information, contact Dr. Rogers at [Richard.Rogers@hcbe.net](mailto:Richard.Rogers@hcbe.net) or 478-218-7512.

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P.O. Box 1850 - Perry, Georgia 31069  
 478-988-6200  
[www.hcbe.net](http://www.hcbe.net)

**2017 - 2018 Classroom Availability as of August 15, 2017  
 HB 224 Public School Transfer**

**ELEMENTARY SCHOOLS WITH CAPACITY (BY GRADE)**

GRADE	SCHOOL
K	Centerville, Lindsey, Miller, Shirley Hills
1	Lindsey, Northside, Shirley Hills, Westside
2	Lindsey, Northside, Shirley Hills, Westside
3	Lindsey, Northside, Pearl Stephens, Westside
4	Centerville, Hilltop, Kings Chapel, Langston Road, Lindsey, Miller, Morningside, Northside, Westside
5	Lindsey, Miller, Morningside, Parkwood, Russell, Westside

**MIDDLE SCHOOLS CAPACITY (BY GRADE)**

Grade	SCHOOL
6	No available space
7	Warner Robins Middle
8	Thomson Middle

**HIGH SCHOOLS CAPACITY**

Houston County High School	No available space
Northside High School	No available space
Perry High School	No available space
Veterans High School	No available space
Warner Robins High School	No available space



SUPERINTENDENT OF SCHOOLS  
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## **HB 224 (2017-2018) - Implementation Procedures**

1. Parents of Houston County School System students will be notified of HB224 by July 1 of each year and provided with a preliminary list of schools (with less than 80 percent capacity) based on existing data.
2. Parents may get an “**Application to Request Public School Transfer**” from their zoned school or may download a copy from [www.hcbe.net](http://www.hcbe.net) beginning on July 1.
3. Applications for transfer must be mailed to the *Assistant Superintendent for School Operations*, HCBOE, P.O. Box 1850, Perry, GA, 31069.
4. Applications for transfer will be available on-line July 1, 2017. **Applications will be accepted July 1, 2017, until August 21, 2017.** After the August 21 deadline, applications will be accepted as a military service member moves into on- or off-base military housing.
5. After the August 21 deadline, applications must be received within 10 school days of a military service member, who lives on base or off-base in military housing, enrolling or providing change of address documentation to Central Registration.
6. Capacity will be determined by a school’s enrollment on the tenth day of the school year after all assigned students have been enrolled. Schools and/or grade levels may be removed added after this date due to student enrollment.
7. In the event the number of transfer requests exceeds the available capacity in the particular school, requests will be approved based on the order in which they were received.
8. Parents will be notified of the approval or denial of their request the following week after the deadline or after submitting the form during the school year.
9. **All students are to begin the school year at their home zoned school.** Students with approved transfers will begin the new school no later than **September 5, 2017**, or within a week after submitting the form during the school year.
10. Once a request is approved, the parent assumes all costs and responsibilities related to the transportation of their child to and from the school so long as the child remains at that assigned school.

Dr. Richard Rogers, Assistant Superintendent  
*Office of School Operations*

**P.O. Box 1850 • PERRY, GEORGIA 31069**  
**(478) 988-6200 • FAX (478) 988-6259**  
**WWW.HCBE.NET**

# Houston County Board of Education

P.O. Box 1850, Perry, Georgia 31069

## **2017-2018 APPLICATION TO REQUEST HB224 PUBLIC SCHOOL TRANSFER**

**MUST BE POSTMARKED BY AUGUST 21, 2017 OR  
WITHIN TEN SCHOOL DAYS OF ENROLLING AT CENTRAL REGISTRATION**

Parents: Please complete an application for EACH individual student and MAIL (applications will not be accepted at the school site) to:

*Dr. Richard Rogers, Assistant Superintendent  
HCBOE School Operations  
P.O. Box 1850  
Perry, GA 31069*

Under a 2017 state law (O.C.G.A. § 20-2-295), a military service member who lives on a military base or off-base in military housing may request a transfer for his/her child(ren) to another public school within their local school district if space is available. If you want to request a transfer, please complete the information below.

### STUDENT INFORMATION

Today's Date \_\_\_\_\_ Student's Name \_\_\_\_\_

Grade Entering \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Special Education Placement? YES or NO If yes, what is exceptionality \_\_\_\_\_  
(circle one)

Name of Custodial Parent/Guardian Requesting Transfer \_\_\_\_\_

Home Address \_\_\_\_\_ GA \_\_\_\_\_  
Street City State Zip

Phone Number \_\_\_\_\_ E-Mail \_\_\_\_\_

SCHOOL CHILD IS ZONED TO ATTEND \_\_\_\_\_

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### PARENT REQUEST FOR SCHOOL TRANSFER

I \_\_\_\_\_ am requesting a transfer for \_\_\_\_\_  
Name of Parent/Guardian Student's Legal Name

to attend one of the following other schools in the Houston County School System. I fully understand that my child may only receive my first choice of schools if space is available at the time this request is approved by the local school district.

Parent/Guardian Ranked List of Schools for Transfer (where more than one school is available):

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date